

University Teaching Committee Agenda

Meeting to be held on Thursday 13 February at 9.30 am in BS/104 Berrick Saul, Treehouse, Campus West

Papers are available in the UTC Papers Folder. Members unable to attend are asked to inform Sally O'Connor in advance (email sally.oconnor@york.ac.uk or decline the Google Calendar invite).

Please see the Category 2 Agenda [final page] for items which are: [a] information provided for information only, where discussion is not required or expected, unless a request is made to escalate an item to Category 1 and [b] supplementary information and data for items on the Category 1 Agenda.

Category 1 - Main Agenda

Section 1: Standing Items

No.	Item	Item Code	Status	Lead(s)
1.1 9.30 hrs	Welcome and apologies for absence	N/A	To note_	All Members
1.2	Declaration of Interests in items on the Agenda	N/A	To note_	Chair
1.3	Unreserved Minutes of the UTC meeting held on 16th January 2025	UTC.24-25/56	To confirm	Chair
1.4	Action Tracking and Matters Arising from the Minutes	N/A	To note	Chair
1.5	Report of Chair's Action taken since the last meeting	UTC.24-25/57	To note	Chair
1.6 9.35 hrs	Report from the Chair	N/A	To note	Chair
1.7	Report from the Deputy Chair	N/A	To note	Deputy Chair
1.8	Oral report from the Student Representatives	N/A	To note	Student Reps
1.9 9.40	NSS Update	N/A	To note	AD TLS (Sciences)
1.10 9.45	AI Update	N/A	To note	Deputy Chair

Section 2: Strategic Development, Performance Monitoring and Student Insight items for consideration and/or decision

No.	Item	Item Code	Status	Lead(s)
2.1 9.50 hrs	Preparations for York's Next Quality Assessment	UTC.24-25/58	To Approve	Head of AQ&D
2.2 10.05 hrs	Board of Studies Task-and-Finish Group (verbal update)	N/A	To Consider	PVC TLS
2.3 10.15	Future of York Strengths	UTC.24-25/59	To Consider	Chris Tingay (Head of Student Development and Student Leadership)

Section 3: Policy and Regulatory Matters

No.	Item	Item Code	Status	Lead(s)
3.1 10.30	Assessment and Feedback Policy a) Allowable Penalties in Assessment b) External Examiners c) Assessing Students on Study Abroad Programmes	UTC.24-25/60	To Approve To Approve To Note	Interim Head of Academic Affairs, Adrian Lee (Academic Quality Policy Manager)

Section 4: Quality Assurance Processes

No.	Item	Item Code	Status	Lead(s)
4.1 10.50	Apprenticeship Programmes: annual update (presentation)	UTC/24-25/61	To Consider	Sarah Farrell (Deputy Head of Apprenticeships)

Section 5: Sub-committee Summaries and Meeting-related information

No.	Item	Item Code	Status	Lead(s)
	No items in this section.			

Date of the next meeting: 27 March 2025

Duncan Jackson (duncan.jackson@york.ac.uk)

Items relating to the Meeting to be held on Thursday 13 February 2025 at 9.30 am, in BS/104 Berrick Saul, Treehouse, Campus West

Category 2 Agenda Items are provided for: [a] information only, where UTC discussion is not required or anticipated, unless a request is made to escalate an item is from Category II to Category I for consideration OR as [b] supplementary information and data for items on the Category I agenda.

Section 6: Category 2 Items

Items for Information

No.	Item	Item Code	Cross-reference to Category I Agenda Item (where relevant)
6.1	Apprenticeship Self-Assessment Report	UTC.24-25/62	4.1 Apprenticeship Programmes: Annual Update
6.2	Standing Committee on Assessment: a) Summary of the meeting held 31 January 2025	UTC.24-25/63	
6.3	Faculty Learning and Teaching Group: minutes from the following meetings: a) Arts and Humanities, 11 November 2024	UTC.24-25/64	
6.4	IPC Pathway Management Board Minutes: a) 18 September 2024 b) 11 December 2024	UTC.24-25/65 UTC.24-25/66	
6.5	Joint York Online Quality Review Group and York-HEP Joint Monitoring Board: a) Update from 18 October and 15 November 2024	UTC.24-25/67	
6.6	Undergraduate External Examiner Reports: Table of issues	UTC.24-25/68	

Duncan Jackson
duncan.jackson@york.ac.uk